

**ANNUAL PROCUREMENT PLAN FOR THE YEAR ( 2019 - 2020 )**  
(Under Rule 8 of the Punjab Procurement Rules 2014)

Name of the Procuring Agency: Board of Intermediate and Secondary Education Sahiwal

Sr. No.	Procurement Name	Procurement Description	Quantity (where applicable)	Scope of work	Procurement Type	Procurement Category	Funds (Rupees in Millions)	Source of Funds	Tentative Estimate cost (Rupees in Millions)	Procurement Method	Procurement Procedure	Tentative Timings of Procurement	Tentative Date of Procurement Advertis	Tentative Date of Evaluation Report Announ	Tentative Date of Contact Award	Tentative Delivery Schedule	Tentative Date of Complet	Remarks
1	OFFICE FURNITURE	Officer Table, Clerical Table, Computer Table, Office Chairs, Clerical Chairs, Visitors Chairs, Computer Chairs, Side Racks etc	-	Office Use	Goods	Local	5	Non ADP	5	Direct Contract	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	17 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Furniture will be purchased for Official use.
2	Consumable Items (I.T)	Spare Parts of Printing Machine, Master Roll, Toner, Ink, Parts of Computer Printers & Scanners etc	-	Office Use	Goods	Local	4	Non ADP	4	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Official Use
3	I.T Equipments	Purchase of Computer Laptop, Computer Items, Office Printers, Copy Printers, Laser Printers etc	-	Office Use	Goods	Local	11	Non ADP	10	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Official Use
4	Purchase of Answer Books	Theory Answer Books (Matric / Inter) and Practical Answer Books (Matric / Inter)	-	Office Use	Goods	Local	40	Non ADP	40	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	17 Oct 2019	31 Oct 2019	10 Dec 2019	31 Dec 2019	For smooth and timely conduct of SSC and HSSC Examinations
5	Purchase of Printed Bubble Sheet	Bubble Sheet for SSC and HSSC Examinations	-	Office Use	Goods	Local	25	Non ADP	25	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	17 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Official Use
6	IMPORTED PAPER REAMS	Imported Papers (Different Size)	-	Office Use	Goods	Local	20	Non ADP	20	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	19 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Printing Question Papers for SSC & HSSC Examinations and Office Use

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7	PRINTING MATERIA	Purchase of Printed Result Cards, Roll Number Slips, Official Performa Letter, Forms etc	-	Office Use and Examination Purpose	Goods	Local	2.05	Non ADP	2.05	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Office use and examina purpose
8	PURCHASE OF ENVELOP	Simple Printed Envelope Cloth Lined Printed Envelope (Different Sizes), Simple Envelops etc	-	Office Use and Examination Purpose	Goods	Local	4	Non ADP	4	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Office Use and Examina Purpose
9	SPORTS ITEMS	Purchase of Sports items, Equipment for training of players, Uniforms, Trophies, Prizes, Medals etc	-	Office Use	Goods	Local	2	Non ADP	2	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	19 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Conduct the Sports Activities for Student
10	STATIONERY AND MISCELLANEOUS ITEMS	Pointer, Pencil, Gum, Glue, Ball Point, Marker, Led Pencil, Ink, Stamp Pad, Stamps, Soap, Calculato Staplers, Glass, Cup, Scale etc	-	Office Use	Goods	Local	1.5	Non ADP	1.5	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Official Use
11	PURCHASE OF ICE & COAL	Coal and Ice	-	Office Use	Goods	Local	0.38	Non ADP	0.38	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Office use
12	PURCHASE OF KORA LATHA / CLOTH	Kora Latha / Cloth	-	Office Use	Goods	Local	1	Non ADP	1	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	21 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Office use
13	WEB HOSTING SERVICES	Website maintena Web Hosting & Cloud Service Charges	-	Office Use	Services	Local	3	Non ADP	3	Tender	Single Stage Two Envelop	2nd Quarter	01 Oct 2019	17 Oct 2019	31 Oct 2019	30 Nov 2019	31 Dec 2019	Automa of Examina System

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20	Hiring of Security Guards from Private Security Company	1. Company should be licensed from Govt. Of Punjab, Home Department. 2. The Company should be be Sales Tax and Income Tax Registerd. 3. All the taxes will be bourbe by the company. 4. Security Guards will be Ex-Servicem Guards.		Security	Services	Local	4	Non ADP	4	Tender	Single Stage Two Envelop	1st Quarter	15 Aug 2019	05 Sep 2019	30 Sep 2019	01 Oct 2019	30 Sep 2020	Hiring of Security Guards from Private Security Company by the Board of Intermed and Seconda Educatio Sahiwal