



No. 308/Store

Date: 20-10-2022

**BOARD OF INTERMEDIATE & SECONDARY
EDUCATION, SAHIWAL**

Standard Bidding Documents

Last Date of Submission of Documents:

10-11-2022

PROCUREMENT OF:

- **Printed Materials** (Category-A)
- **Printed Envelops** (Category-B)

Financial Year 2022-23

ATTACHED DOCUMENTS

- Instructions to Bidders.
- Technical Evaluation Criteria
- Technical Bid
- Financial Bid Performa

NOTE:

- i. The Bidder has to submit the Form of Technical Evaluation Criteria duly completed & signed, Sealed “**TECHNICAL BID**” and “**FINANCIAL BID**” separately. Supply Schedule will be mentioned in the work order.
- ii. Tender Document Fee can be Paid through online but original challan/Deposit slip should be reached to this office one day before closing date if deposit receipt not arrive in time, bids of that firm can be cancelled.

Rs. 1100/-
(Per Category)

INSTRUCTION TO BIDDERS

1. The Board Invites Bids from firms/suppliers/contractors and distributors for supply as per technical specifications given in the tender document.
2. All firms/suppliers/contractors and distributors having minimum **2 years' experience** in applied category and who fulfill the criteria as per given in advertisement will stand eligible for the Bidding.
3. The Bidder should not have been blacklisted by any government, semi government or autonomous bodies etc.
4. The Bidding Documents should be read in conjunction with any Addenda issued in accordance with the terms and conditions given below.
5. At any time prior to the deadline for submission of Bids, the Purchaser may amend the Bidding Documents by issuing addenda.

TERMS AND CONDITIONS:

1. The invitation for Bids issued by the Purchaser Board of Intermediate and Secondary Education, Sahiwal (Board) is not part of the Contract Agreement.
2. The Technical & Financial offers be submitted in separate sealed envelopes as per PPRA Rules 2014.
3. Any addendum issued shall be part of the Bidding Document and shall be communicated in writing to all who have obtained the Bidding document directly from the Purchaser.
4. To give prospective Bidder reasonable time in which to take an addendum into account in preparing their Bids, the Purchaser may at its discretion, extend the deadline for the submission of Bids.
5. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.
6. The Bidder shall submit the **Technical Bid and Financial Bid on prescribed Performa given by Board in Tender documents**. This form must be completed without any alterations in its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested as per specifications given in Technical Bid.
7. Unless otherwise indicated in the Bidding Documents (BDs), alternative Bids shall not be considered.
8. **Bid Security @5%** of total value of Bid in favour of Secretary, Board of Intermediate and Secondary Education, Sahiwal in the shape of Pay Order/ Bank Draft or CDR issued by any branch of scheduled bank should be attached with the Technical Bid.
9. Any Bid not accompanied by a substantially responsive Bid Security will be rejected by the Purchaser.
10. The successful bidder will furnish the performance security within 15 days of the receipt of notification of award from the purchaser.
11. The Bid security of the successful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the performance security @ 10% of the total cost before the signing of contract/agreement that will be made on stamp paper value of 0.25% of contract value.
12. Bids shall remain valid for the period of specified in the BDs after the Bid submission deadline date i.e. 90 days from the opening of Technical Bid. A Bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
13. **On the occasion of opening of Technical Bid representative of the firm must bring the samples of Offset Papers (68gm, 80gm) / VRG Paper (100gm) / Bleach Card (300gm) / Continuation Sheets Imported (60gm) / Yellow & Green Paper (80gm) / Craft Papers (80gm, 100gm & 120gm waterproof) / Malmal Black Color (سوتی ململ) to be purchased, for prior approval.**

14. The original and copy of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.
15. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.
16. The Purchaser shall not consider any Bid that arrives after the deadline for submission of Bids. Any Bid received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected and returned.
17. The Tender Documents will be received up to **10-11-2022** till **01:30PM** in the One Window Cell, B.I.S.E, Sahiwal through courier. The same will be open on the same day at **02:00PM** in the presence of Bidders or their representative who make them available on that date and time in the meeting room of BISE, Sahiwal.
18. Technical bids information relating to the examination, evaluation, comparison, and post qualification of Bids will be communicated accordingly, however, contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
19. Any effort by a Bidder to influence the purchaser in the examination, evaluation, comparison, and post qualification of the Bids or contract award decisions may result in the rejection of its Bid.
20. A substantially responsive Bid is one that confirms to all the terms, conditions, and specifications of the Bidding documents without material deviation, reservation, or omission.
21. The Chairman, BISE, Sahiwal reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to Bidders.
22. The purchaser shall award the Contract to Bidder whose offer has been determined to be technically sound and financially lowest evaluated and is substantially responsive to the Bidding documents, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.
23. At the time, the contract is awarded, the Chairman BISE, Sahiwal reserves the right to increase or decrease the quantity of items to be purchased as per PPRA rules originally specified in tender. Schedule of requirement, without any change in the unit prices or other terms and conditions of the Bid and the Bidding documents.
24. Prior to the expiration of the period of Bid validity, the purchaser shall notify the successful Bidder, in writing that its Bid has been accepted.

The Bid security may be forfeited:

- a) If a Bidder withdraws its Bid during the period of Bid validity specified in bidding documents.
- b) If the successful Bidder fails to: -
 - i. Sign to the contract in accordance with the above said terms and conditions.
 - ii. Furnish a performance guarantee @ 10% of the total cost of Bid.

**Authorized Signature & Stamp
of Firm / Bidder**

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION SAHIWAL

TECHNICAL EVALUATION CRITERIA

1. Name of Bidder/ Lead Bidder. _____
(In Capital Words)
2. Status of Firm/Company/JV/Group _____
3. Address _____
4. Cell No. _____ E-mail: _____
5. Income Tax No. _____
6. Sales Tax Registration (If applicable) _____
7. Date of Establishment of Business _____
8. **Financial information:**

a. Income Tax paid/deducted for previous one year 2021-22.
(Attach evidence)

b. Attach Professional Tax paid certificate of current year.

c. Cash flow availability.
(Attach Bank Statement for fiscal year July, 2021 to June, 2022)
9. **Ability to supply items.**
According to Specifications.

a. 2 Year Experience

b. No Defaulter/Blacklist certificate

c. Manufacturer/Distributor.
10. Pay order/CDR/Bank Draft No _____ Amount _____ dated _____
Name of Bank _____ Branch _____
(Attach original Pay order/CDR/Bank Draft with Technical Bid)

CHECK LIST

SR. NO.	NAME OF DOCUMENTS	YES	NO	PAGE NO.
1	Income Tax Certificate (Along with NTN No.)			
2	Professional Tax Certificate (2022-23)			
3	Bank Statement (July 2021 to June 2022)			
4	Experience Certificate / Work Order			
5	No Defaulter / Blacklist Certificate on Stamp Paper			
6	Pay Order/CDR/Bank Draft			

**Authorized Signature & Stamp
of Firm / Bidder**

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SAHIWAL

No. 308/Store

Dated: 20-10-2022

TECHNICAL BID
PRINTED MATERIALS
(Category-A)

Sr. No	Name of Items	Specification	Demand	Quoted / Not Quoted
1	2	3	4	5
1.	Admission letter (memo Matric Combine)	Offset Paper 68gm, Legal Size, Single Color one side Printing, As per sample	1000 Nos.	
2.	Appointment letter for D.I Theory	Offset Paper 68gm, Legal Size, Single Color, Both Side Printing, As per sample	1000 Nos.	
3.	Attendance Registers	Offset Paper 68gm, Legal Size, Single Color, Both Side Printing, As per sample	60 Register	
4.	Award List Practical (Printed)	Continuation Sheet 15" x 11", 132 Column, Imported Paper 60gm, 2000 sheet per box, Single Color one side printing, as per sample	5 Box	
5.	Booklet for Instruction for Center Superintendent	As per sample	1000 Nos.	
6.	Daily Investigation Certificate	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, as per sample	15000 Nos.	
7.	Dak Entry Requisition Form Register	Offset Paper 68gm, Legal Size, Single Color One Side Printing, 100 Pages Per Pad	70 Pads	
8.	Drawing paper	Offset Paper 15"x10" (80gm), Single Color One Side Printing, with Sr. # 01 to 100000, As per sample (1000 Drawing Paper per Pack)	100000 Nos.	
9.	File Cover	Size: 14" x 20" Bleach Card, 300 GSM Printing Single Color, as per Sample	5000 Nos.	
10.	Graph paper	Offset Paper 68 gm, Legal Size, Single Green Color One Side Printing, Serial Number, As per sample (1000 Graph Paper per Pack)	200000 Nos.	
11.	Ishtihar large size	Offset Paper 100gm, Size: 17"x 27", Single Color one side Printing in Red Color, as per sample	1000 Nos.	
12.	Laboratory Confirmation Letter	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, As per sample	2000 Nos.	
13.	Log Books (Estate)	Offset Paper 68 gm, Legal Size, Single Color Both Side Printing, without binding, as per sample	1000 Nos.	
14.	Logarithm Table (Matric)	Offset Paper 68 gm, Size: 10"x7.5", 2 Pages, single color both side Printing, Folding in book shape, As per Sample	1000 Nos.	
15.	MCQ's Page (Light Green Color Paper)	8.27" X 11.69" (A4 Size), 80gm, Single Color one side printing, as per sample	4000 Nos.	
16.	Memo For (Part-II)	Offset Paper 68gm, Legal Size, Single Color One Side Printing, as per sample	3000 Nos.	
17.	Objection Letter for Private Candidate (Inter)	Offset Paper 68gm, Legal Size, Single Color one side printing, 100 Pages Per Pad, as per sample	150 Pads	
18.	Office Copy (Yellow Color Page)	Legal Size, 80gm, Single Color one side printing, as per sample	10000 Nos.	
19.	Pad for Entry Admission forms	Offset Paper 68gm, Legal-Size, Single-Color Printing, 100 Pages Per Pad	70 Pads	

Sr. No	Name of Items	Specification	Demand	Quoted / Not Quoted
1	2	3	4	5
20.	Press Copy	Offset Paper 80gm, Legal size, Single Color One Side Printing, as per Sample	10000 Nos.	
21.	Requisition form for Dak	Offset Paper 68gm, Legal Size, Single Color One Side Printing, as per sample	15000 Nos.	
22.	Result Card 10 th + 12 th Class	Size: 8.5"x13" VRG Paper 100gm, Front Side 2 Color Printing, Back Side Single Color Printing with Serial Number As per sample (1000 Result Card per Pack)	140000 Nos.	
23.	Result Card 9 th + 11 th Class	Size: 8.5"x13" VRG Paper 100gm Front Side 2 Color Printing, Back Side Single Color Printing with Serial Number As per sample (1000 Result Card per Pack)	160000 Nos.	
24.	Roll No Slip	Offset Paper 80gm, Size: 8.5"x11.5", Single Color one side Printing, As per sample (1000 Roll Number Slip per Pack)	80000 Nos.	
25.	Sports Certificate	Size: 8.5" x 11.5", Bleach Card 300gm, Two Color Printing (As per Sample)	2000 Nos.	
26.	Statistical Table	Offset Paper 68gm, Size:8.5"x11.5", 16 pages, Single Color both side printing, Bleach Card 300 GSM, Printing Single Color one side, Book Shape, as per Sample	500 Nos.	
27.	Sticker for Bundles of Answer Books	Offset Paper 68gm, Legal Size, Single Color One Side Printing, 15 Sticker on a page, as per sample	2000 Nos.	
28.	Sticker for Superintendent file Bakar Sarkar	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, As per sample	2000 Nos.	
29.	Supply of practical Answer Books for HSSC	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, 200 pages per pad, as per sample	10 Pads	

Note:

- i. Column No. 5 Must be filled by the firm.
- ii. On the occasion of opening of Technical Bid representative of the firm must bring the samples of Offset Papers (68gm, 80gm) / VRG Paper (100gm) / Bleach Card (300gm) / Continuation Sheets Imported (60gm) / Yellow & Green Paper (80gm) to be purchased, for prior approval.

**AUTHORIZED SIGNATURE & STAMP
OF FIRM / BIDDER**

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SAHIWAL

No. 308/Store

Dated: 20-10-2022

FINANCIAL BID
PRINTED MATERIALS
(Category-A)

Sr. No	Name of Items	Specification	Demand	Rate per Unit in Figure with All Taxes	Total Amount with Taxes
1.	Admission letter (memo Matric Combine)	Offset Paper 68gm, Legal Size, Single Color one side Printing, As per sample	1000 Nos.		
2.	Appointment letter for D.I Theory	Offset Paper 68gm, Legal Size, Single Color, Both Side Printing, As per sample	1000 Nos.		
3.	Attendance Registers	Offset Paper 68gm, Legal Size, Single Color, Both Side Printing, As per sample	60 Register		
4.	Award List Practical (Printed)	Continuation Sheet 15" x 11", 132 Column, Imported Paper 60gm, 2000 sheet per box, Single Color one side printing, as per sample	5 Box		
5.	Booklet for Instruction for Center Superintendent	As per sample	1000 Nos.		
6.	Daily Investigation Certificate	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, as per sample	15000 Nos.		
7.	Dak Entry Requisition Form Register	Offset Paper 68gm, Legal Size, Single Color One Side Printing, 100 Pages Per Pad	70 Pads		
8.	Drawing paper	Offset Paper 15"x10" (80gm), Single Color One Side Printing, with Sr. # 01 to 100000, As per sample (1000 Drawing Paper per Pack)	100000 Nos.		
9.	File Cover	Size: 14" x 20" Bleach Card, 300GSM, Printing Single Color, as per Sample	5000 Nos.		
10.	Graph paper	Offset Paper 68 gm, Legal Size, Single Green Color One Side Printing, Serial Number, As per sample (1000 Graph Paper per Pack)	200000 Nos.		
11.	Ishtihar large size	Offset Paper 100gm, Size: 17"x 27", Single Color one side Printing in Red Color, as per sample	1000 Nos.		
12.	Laboratory Confirmation Letter	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, As per sample	2000 Nos.		
13.	Log Books (Estate)	Offset Paper 68 gm, Legal Size, Single Color Both Side Printing, without binding, as per sample	1000 Nos.		
14.	Logarithm Table (Matric)	Offset Paper 68 gm, Size: 10"x7.5", 2 Pages, single color both side Printing, Folding in book shape, As per Sample	1000 Nos.		

Sr. No	Name of Items	Specification	Demand	Rate per Unit in Figure with All Taxes	Total Amount with Taxes
15.	MCQ's Page (Light Green Color Paper)	8.27" X 11.69" (A4 Size), 80gm, Single Color one side printing, as per sample	4000 Nos.		
16.	Memo For (Part-II)	Offset Paper 68gm, Legal Size, Single Color One Side Printing, as per sample	3000 Nos.		
17.	Objection Letter for Private Candidate (Inter)	Offset Paper 68gm, Legal Size, Single Color one side printing, 100 Pages Per Pad, as per sample	150 Pads		
18.	Office Copy (Yellow Color Page)	Legal Size, 80gm, Single Color one side printing, as per sample	10000 Nos.		
19.	Pad for Entry Admission forms	Offset Paper 68gm, Legal-Size, Single-Color Printing, 100 Pages Per Pad	70 Pads		
20.	Press Copy	Offset Paper 80gm, Legal size, Single Color One Side Printing, as per Sample	10000 Nos.		
21.	Requisition form for Dak	Offset Paper 68gm, Legal Size, Single Color One Side Printing, as per sample	15000 Nos.		
22.	Result Card 10 th + 12 th Class	Size: 8.5"x13" VRG Paper 100gm, Front Side 2 Color Printing, Back Side Single Color Printing with Serial Number, As per sample (1000 Result Card per Pack)	140000 Nos.		
23.	Result Card 9 th + 11 th Class	Size: 8.5"x13" VRG Paper 100gm Front Side 2 Color Printing, Back Side Single Color Printing with Serial Number, As per sample (1000 Result Card per Pack)	160000 Nos.		
24.	Roll No Slip	Offset Paper 80gm, Size: 8.5"x11.5", Single Color one side Printing, As per sample (1000 Roll Number Slip per Pack)	80000 Nos.		
25.	Sports Certificate	Size: 8.5" x 11.5", Bleach Card 300gm, Two Color Printing (As per Sample)	2000 Nos.		
26.	Statistical Table	Offset Paper 68gm, Size:8.5"x11.5", 16 pages, Single Color both side printing, Bleach Card 300 GSM, Printing Single Color one side, Book Shape, as per Sample	500 Nos.		
27.	Sticker for Bundles of Answer Books	Offset Paper 68gm, Legal Size, Single Color One Side Printing, 15 Sticker on a page, as per sample	2000 Nos.		
28.	Sticker for Superintendent file Bakar Sarkar	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, As per sample	2000 Nos.		
29.	Supply of practical Answer Books for HSSC	Offset Paper 68 gm, Legal Size, Single Color One Side Printing, 200 pages per pad, as per sample	10 Pads		

NOTE: Rates must be quoted including all taxes and all Columns must be filled.

**AUTHORIZED SIGNATURE & STAMP
OF FIRM / BIDDER**

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SAHIWALNo. 308/StoreDated: 20-10-2022**TECHNICAL BID****PRINTED ENVELOPS****(Category-B)**

Sr. No	Name of Items	Specification	Demand	Quoted / Not Quoted
1	2	3	4	5
1.	Cloth Lined Envelope White color	Size: 9.5"x12.5" + Flap 1.5", Paper 100gm, Single Color one side Printing, as per Sample	3000 Nos.	
2.	Cloth Lined Envelop for Packing of Brass seal	Size: 6" x 9" + Flap 1.5", Craft Paper 100gm, Single Color one side printing, as per Sample	300 Nos.	
3.	Cloth Lined Envelope	Size: 13" x 17" + Flap 2.5", Craft Paper 100gm, Single Color one side printing, as per Sample	10000 Nos.	
4.	Cloth Lined Envelope for Question Paper (Practical) Langot Wala Double Thread Printed in Green Color	Size: 11.5" x 19" with Flap 2.5", Craft Paper 100gm, Single Color both side printing, as per sample	6000 Nos.	
5.	Cloth Lined Envelope for Question Paper (Practical) Langot Wala Double Thread Printed in Black Color	Size: 11.5" x 19" with Flap 2.5" Craft Paper 100gm, Single Color both side printing, as per sample	4000 Nos.	
6.	Cloth Lined Envelope for Question Paper (Practical) Langot Wala Double Thread Printed in Red Color	Size: 11.5" x 19" with Flap 2.5" Craft Paper 100gm, Single Color both side printing, as per sample	6000 Nos.	
7.	Cloth Lined Envelope for Question Paper (Theory) Langot Wala Double Thread Printing in Black Color	Size: 21" x 18" + Flap 3", Craft Paper Golden Color 120gm, White Malmal Tana Bana 84 Langot Paste with Glue, Packing Tap use in three side and then above Double Thread every side, Single Color both side printing, as per sample	2500 Nos.	
8.	Cloth Lined Envelope for Question Paper (Theory) Langot Wala Double Thread Printing in Green Color	Size: 21" x 18" + Flap 3", Craft Paper Golden Color 120gm, White Malmal Tana Bana 84 Langot Paste with Glue, Packing Tap use in three side and then above Double Thread every side, Single Color both side printing, as per sample	7000 Nos.	
9.	Cloth Lined Envelope for Question Paper (Theory) Langot Wala Double Thread Printing in Red Color	Size: 21" x 18" + Flap 3", Craft Paper Golden Color 120gm, White Malmal Tana Bana 84 Langot Paste with Glue, Packing Tap use in three side and then above Double Thread every side, Single Color both side printing, as per sample	10000 Nos.	
10.	Envelop for Award Part	Size: 11" x 16" + Flap 2", Craft Paper 120gm waterproof, Single Color One Side Printing, as per Sample	30000 Nos.	
11.	Envelop for Roll Part	Size: 14" x 17" + Flap 2", Craft paper 120gm Waterproof, Single Color one side printing, as per Sample	25000 Nos.	
12.	Envelop for Award list / Counter File (Printed)	Size: 10" x 12" + Flap 2", Craft Paper 80gm, Single Color one side printing, as per Sample	20000 Nos.	

Sr. No	Name of Items	Specification	Demand	Quoted / Not Quoted
1	2	3	4	5
13.	Envelop for Certificate (Printed)	Size: 10.5"x14.5" + Flap 2", Craft Paper 100gm, Single Color one side Printing, As per sample	15000 Nos.	
14.	Envelop for Practical of OCP (Matric / Inter)	Size: 14¼" x 9.5" + Flap 2", Craft Paper 100gm, as per Sample	20000 Nos.	
15.	Envelopes for Objective (Printed "OBJECTIVE" in Red Color)	Size: 14.5" x 10.5" + Flap 2", Craft Paper 100gm, one side single color printing, Printing in Flap Closed side, as per Sample	80000 Nos.	
16.	Envelopes for Subjective(Printed "SUBJECTIVE" in Black Color)	Size: 14.5" x 10.5" + Flap 2", Craft Paper 100gm, one side single color printing, Printing in Flap Closed side, as per Sample	80000 Nos.	

Note:

- i. Column No. 5 Must be filled by the firm.
- ii. On the occasion of opening of Technical Bid representative of the firm must bring the samples of Craft Papers (80gm, 100gm & 120gm waterproof) / Malmal White Color (سوتی ململ) to be purchased, for prior approval.

**AUTHORIZED SIGNATURE & STAMP
OF FIRM / BIDDER**

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SAHIWAL

No. 308/Store

Dated: 20-10-2022

FINANCIAL BID
PRINTED ENVELOPS
(Category-B)

Sr. No	Name of Items	Specification	Demand	Rate per Unit in Figure with All Taxes	Total Amount with Taxes
1.	Cloth Lined Envelope White color	Size: 9.5"x12.5" + Flap 1.5", Paper 100gm, Single Color one side Printing, as per Sample	3000 Nos.		
2.	Cloth Lined Envelop for Packing of Brass seal	Size: 6" x 9" + Flap 1.5", Craft Paper 100gm, Single Color one side printing, as per Sample	300 Nos.		
3.	Cloth Lined Envelope	Size: 13" x 17" + Flap 2.5", Craft Paper 100gm, Single Color one side printing, as per Sample	10000 Nos.		
4.	Cloth Lined Envelope for Question Paper (Practical) Langot Wala Double Thread Printed in Green Color	Size: 11.5" x 19" with Flap 2.5", Craft Paper 100gm, Single Color both side printing, as per sample	6000 Nos.		
5.	Cloth Lined Envelope for Question Paper (Practical) Langot Wala Double Thread Printed in Black Color	Size: 11.5" x 19" with Flap 2.5" Craft Paper 100gm, Single Color both side printing, as per sample	4000 Nos.		
6.	Cloth Lined Envelope for Question Paper (Practical) Langot Wala Double Thread Printed in Red Color	Size: 11.5" x 19" with Flap 2.5" Craft Paper 100gm, Single Color both side printing, as per sample	6000 Nos.		
7.	Cloth Lined Envelope for Question Paper (Theory) Langot Wala Double Thread Printing in Black Color	Size: 21" x 18" + Flap 3", Craft Paper Golden Color 120gm, White Malmal Tana Bana 84 Langot Paste with Glue, Packing Tap use in three side and then above Double Thread every side, Single Color both side printing, as per sample	2500 Nos.		
8.	Cloth Lined Envelope for Question Paper (Theory) Langot Wala Double Thread Printing in Green Color	Size: 21" x 18" + Flap 3", Craft Paper Golden Color 120gm, White Malmal Tana Bana 84 Langot Paste with Glue, Packing Tap use in three side and then above Double Thread every side, Single Color both side printing, as per sample	7000 Nos.		
9.	Cloth Lined Envelope for Question Paper (Theory) Langot Wala Double Thread Printing in Red Color	Size: 21" x 18" + Flap 3", Craft Paper Golden Color 120gm, White Malmal Tana Bana 84 Langot Paste with Glue, Packing Tap use in three side and then above Double Thread every side, Single Color both side printing, as per sample	10000 Nos.		

Sr. No	Name of Items	Specification	Demand	Rate per Unit in Figure with All Taxes	Total Amount with Taxes
10.	Envelop for Award Part	Size: 11" x 16" + Flap 2", Craft Paper 120gm waterproof, Single Color One Side Printing, as per Sample	30000 Nos.		
11.	Envelop for Roll Part	Size: 14" x 17" + Flap 2", Craft paper 120gm Waterproof, Single Color one side printing, as per Sample	25000 Nos.		
12.	Envelop for Award list / Counter File (Printed)	Size: 10" x 12" + Flap 2", Craft Paper 80gm, Single Color one side printing, as per Sample	20000 Nos.		
13.	Envelop for Certificate (Printed)	Size: 10.5"x14.5" + Flap 2", Craft Paper 100gm, Single Color one side Printing, As per sample	15000 Nos.		
14.	Envelop for Practical of OCP (Matric / Inter)	Size: 14¼" x 9.5" + Flap 2", Craft Paper 100gm, as per Sample	20000 Nos.		
15.	Envelopes for Objective (Printed "OBJECTIVE" in Red Color)	Size: 14.5" x 10.5" + Flap 2", Craft Paper 100gm, one side single color printing, Printing in Flap Closed side, as per Sample	80000 Nos.		
16.	Envelopes for Subjective(Printed "SUBJECTIVE" in Black Color)	Size: 14.5" x 10.5" + Flap 2", Craft Paper 100gm, one side single color printing, Printing in Flap Closed side, as per Sample	80000 Nos.		

NOTE: Rates must be quoted including all taxes and all Columns must be filled.

**AUTHORIZED SIGNATURE & STAMP
OF FIRM / BIDDER**

بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن، ساہیوال

مورخہ: 20-10-2022

نمبر: 308/سٹور

ٹینڈرنوٹس

دفتر ہذا کو اچھی شہرت کی حامل سیلز ٹیکس (رجسٹرڈ) انکم ٹیکس گزار، پروفیشنل ٹیکس رجسٹرڈ فرموں سے پرنٹڈ میٹرلز اور پرنٹڈ لفافہ جات برائے مالی سال 2022-23ء کی خرید کے لیے بمطابق پیپرارولز 2014ء سر بمہر ٹینڈرز مطلوب ہیں۔

نمبر شمار	نام آئٹمز	مالیاتی تخمینہ (Estimated Price)	کیٹگری
1	پرنٹڈ میٹرلز (پروفارمہ جات، رزلٹ کارڈز، رول نمبر سلیپس وغیرہ)	32,50,000/- روپے	"A"
2	لفافہ جات (پرنٹڈ کلاتھ لائنڈ لفافہ جات، پرنٹڈ لفافہ جات وغیرہ)	61,50,000/- روپے	"B"
	کل میزان:	94,00,000/- روپے	

سر بمہر ٹینڈر بنام سیکرٹری، بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن، ساہیوال کو بذریعہ رجسٹرڈ ڈاک / آرجنٹ میل سروس مورخہ 10-11-2022 کو بوقت 01:30PM تک دفتر میں پہنچ جانی چاہیے جو اسی روز بوقت 02:00PM ٹینڈر دہندگان / باختیار نمائندگان جنہیں وہ تحریری اختیار دیں گے ان کی موجودگی میں کھولے جائیں گے۔ دستی، بذریعہ فیکس اور ڈاک کے ذریعے تاخیر سے یا مقررہ تاریخ اور وقت ختم ہونے کے بعد موصول ہونے والے ٹینڈر مقابلہ میں شامل نہیں کئے جائیں گے۔

شرائط:-

- 1- ٹینڈر / ٹیکنیکل بڈ کے ساتھ پانچ فیصد بڈ سکیورٹی (5% Bid Security) بطور کال ڈیپازٹ (قابل واپسی) بمطابق مالیاتی تخمینہ (Estimated Price) شیڈولڈ بینک کی کسی بھی شاخ میں بنام سیکرٹری، بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن، ساہیوال میں جمع کروا کر منسلک کریں نیز کانٹ چھانٹ والا، مشروط اور کال ڈیپازٹ کے بغیر ٹینڈر مسترد کر دیا جائے گا۔
- 2- ریٹس بشمول ٹیکسز دفتر بورڈ کی طرف سے جاری ٹینڈر میں دیئے گئے پروفارمہ برائے فنانشیل بڈز پر ہی مہیا کیے جائیں بصورت دیگر ٹینڈر مسترد (Reject) کر دیا جائے گا۔
- 3- کامیاب نرخ دہندہ / سپلائر / کمپنی کنٹریکٹ اماؤنٹ کا 10% پرفارمنس گارنٹی معاہدہ پر دستخط کرنے سے قبل جمع کراوے گا۔
- 4- نرخ دہندہ اپنے نرخوں پر 90 دن تک پابند رہے گا۔
- 5- فرم کے نمائندگان ٹیکنیکل بڈز کے اوپننگ کی وقت نمونہ جات ہمراہ لائیں گے یا ٹیکنیکل بڈ کے ساتھ منسلک کریں گے تاکہ نمونہ جات کی منظوری لی جاسکے بغیر منظوری کے فنانسل پروپوزل اوپن نہیں کی جائے گی۔
- 6- خریداری پنجاب پروکیورمنٹ رولز 2014ء کی شق نمبر (a)(2)38 کے مطابق سنگل سٹیج۔ دو لفافہ جات طریقہ کار کے مطابق کی جائے گی تمام Assessment اور Procedure پیپرارولز 2014ء کے مطابق ہو گا۔
- 7- منظور شدہ نرخ / ریٹ میں کسی قسم کی تبدیلی ناقابل قبول ہوگی۔
- 8- مشروط / نامکمل ٹینڈر جو کہ PPRA رولز 2014ء کے مطابق نہیں ہوں گے وہ ناقابل قبول ہوں گے۔
- 9- حکومت کی طرف سے عائد تمام ٹیکسز بذمہ فرم ہوں گے۔
- 10- بورڈ ہذا کو پنجاب پروکیورمنٹ رولز 2014ء کی شق نمبر 35 کے تحت اختیار ہو گا کہ وہ تمام ٹینڈر مسترد کر دیں۔
- 11- مذکورہ بالا آئٹم کا ٹینڈر فارم، تصریحات اور شرائط ٹینڈر کی کاپی مبلغ -/1,100 روپے فی کیٹگری (ناقابل واپسی) بطور ٹینڈر فیس بذریعہ آن لائن بینک چالان حبیب بینک لمیٹڈ کوٹ خادیم علی، ساہیوال برانچ کوڈ نمبر 0686 بورڈ اکاؤنٹ نمبر 7900361601 میں جمع کروا کر ٹینڈر تاریخ اشاعت کے دن سے شعبہ سٹور سے حاصل کر سکتے ہیں۔
- 12- ٹینڈر بورڈ ہذا کی ویب سائٹ www.bisesahiwal.edu.pk اور PPRA پنجاب کی ویب سائٹ www.ppra.punjab.gov.pk پر ملاحظہ / ڈاؤن لوڈ کیا جاسکتا ہے۔

نوٹ: مزید معلومات دفتری اوقات میں زیر دستخطی / شعبہ سٹور کے ٹیلی فون نمبر 040-4272159 پر رابطہ کر کے حاصل کی جاسکتی ہیں۔

(ڈاکٹر رابعہ اختر)
سیکرٹری