

No: 331 /ACD

Date 07-1-21

**Most Urgent
Personal Attention
Top Priority**



بخدمت جناب سربراہان ادارہ جات،
گورنمنٹ ہائی ایئر سیکنڈری سکولز/الجزا لائق شدہ ادارہ جات،
(روانڈا کرن) ساہیوال ڈویژن، ساہیوال۔

Subject: - **AWARENESS WITH REGARD TO USE OF UNFAIR MEANS DURING EXAMS
(SSC & HSSC ANNUAL / SUPPLEMENTARY EXAMINATIONS, 2021)**

Smooth, Fair & Transparent امتحان کے انعقاد کیلئے امتحانات میں نسل اور Impersonation آئینیں فحشی (جعلی طور پر کسی امیدوار کی جگہ شرکت کی کوشش کرتا) کے رجحان کو ختم کرنا بہت ضروری ہے۔ کیونکہ ہما وقت UMC کے اوراق کے نتیجے میں سزائوں سے لاطمی کی وجہ سے امیدواران کے سٹیشن کے جریک ہونے کا اندیشہ ہوتا ہے۔ نتیجاً امیدواران کو آنے والے مختلف امتحانات کے لیے نااہلی دہرائی کی مشورتی مہمی سزائوں کا سامنا کرنا پڑتا ہے۔ اس لیے ذیل میں بورڈ کے امتحانات میں نمکد نا جائز اراغ (Unfair Means) کے اسباب کی تفصیل دی جا رہی ہے، جن کی وجہ سے UMC میں سزا ہے اس ضمن میں آپ سے التماس ہے کہ آپ اپنے فوریہ کے ظاہر مطالعات کو ان نمکد نا جائز اراغ (Unfair Means) کے حوالے سے محترم اساتذہ کرام کے ذریعے آگاہی دیں۔ تاکہ ظاہر مطالعات کے سٹیشن کو Save کیا جاسکے اور سٹیشن میں مزید کو تلف شبیوں میں اعلیٰ تعلیم حاصل کر لے والی اصلاحیت، مصلحت، محب وطن اور قومی درد رکھنے والی نگرانی قوت سجا کی جاسکے جو پاکستان کی تعمیر و ترقی میں اپنی پیشہ ورانہ صلاحیتوں کے ذریعے دنیا میں پاکستان کا نام روشن کر سکیں۔

1 Use of Unfair Means by a Candidate.—A candidate who is found using, in or around an examination centre, any of the unfair means defined below, shall be liable to expulsion from the centre by the Superintendent, or the Controller of Examinations, or the Inspectors of Centres, or any other officer duly authorized by the Board in this behalf and to such other action as the competent authority may determine in accordance with the rules.

2 The following shall constitute unfair means and will attract the action in accordance with the rules:-

Sr. #.	UNFAIR MEANS
1.	Removing a leaf from answer-book
2.	Having in his possession or accessible to him in the examination centre, papers, books or notes which might possibly be of assistance to him in solving any question or its part relating to the syllabus of the subject
3.	Having in his possession mobile phone, mini-computer or other similar implement
4.	Making false representation in his Admission Form or any other document connected with the examination;
5.	Forging another person's signatures on any document;
6.	Refusing to obey the Superintendent or any other member of the supervisory staff in or around an examination centre; or refusing to give statement when found using unfair means;
7.	Refusing to follow any rule or instructions issued by the Board in connection with an examination;
8.	Disclosing his identity directly or indirectly by making peculiar marks in his answer-book.
9.	Copying from any paper, book or note;
10.	Giving or receiving any assistance for solving any part of question paper or allowing any other candidate to copy from his answer-book, or attempting to do so;
11.	Communicating or attempting to communicate, directly or indirectly, with an examiner with a view to influencing him in the award of marks;
12.	Inducing or attempting to induce, directly or indirectly, an official of the Board or any person engaged in connection with an examination to give any kind of undue assistance to him including disclosure of guarded information;
13.	Misbehaving or creating any kind of disturbance in or around an examination centre including staging of, or inciting for, a walkout;
14.	Taking the whole or a part of an answer-book or a continuation sheet into or out of an examination centre;
15.	Substituting the whole or a part of an answer-book or a continuation sheet by an answer-book or a continuation sheet not duly issued to him for the examination;
16.	Forging, mutilating, altering, erasing or otherwise tampering with any document connected with an examination or making undue use of such document or abetting in the commission of such offences;

(2)

17. Using abusive or obscene language in an answer-book or a continuation sheet.
18. Possessing fire-arms or other implement capable of being used as weapon of offence in or around an examination centre;
19. Abetting in or committing misconduct of a serious nature such as impersonating, abusing, assaulting or threatening to assault any person engaged in connection with an examination or an official of the Board.
20. Impersonation by a person who is on the rolls of a recognized institution.
21. Impersonation by a person who is not on the rolls of a recognized institution.

3 **Commission of Offences by a Person other than a Candidate.**— Whoever, in the opinion of the Board, or a Competent Authority or a Committee or an officer appointed by the Board, is guilty of the offense(s), listed below, shall be liable to such action as the Board may deem fit. A finding of fact, arrived at by the Board or a Competent Authority or Committee or an officer appointed by the Board for that purpose, shall be conclusive and shall not be called into question in any executive, administrative or judicial proceedings. The offenses include:

1. Premature disclosure of question or question paper knowing that such question or question paper is to be put or set at a written or oral examination; or
2. Substitution of an answer-book, or any portion thereof; or
3. Awarding with dishonest motive marks more or less than the marks deserved by a candidate, if the person doing so is an examiner; or
4. Recording in any document with dishonest motive marks more or less than the marks awarded to a candidate by the examiner concerned, if the person doing so is other than the examiner; or
5. Supplying to a candidate during his examination answer to a question contained in a question paper or a question put or to be put at an oral examination; or
6. Mutilation, alteration, interpolation or erasure in any certificate or other document or any record maintained by the Board, or in any manner using or causing to be used a certificate, document or record knowing that it is so mutilated, altered, interpolated or erased; or
7. Divulging or procuring information pertaining to the examination papers, answer-books examiners, conduct of examinations, fictitious roll numbers, examination results, or any information identical thereto; or
8. Falsification of official examination results by any means including substitution of answer-books, mutilation, alteration or falsification of any record of the Board; or
9. Impeding the progress of examination at any examination centre by any means whatsoever; or
10. Assaulting or threatening to assault in or around the examination hall any person in charge of an examination centre or any other person employed in connection with an examination; or
11. Approaching or influencing any employee of the Board to act corruptly or dishonestly in the conduct of an examination, declaration of any examination result, or marking of papers or obtaining secret information relating to an examination; or
12. Attempting or abetting the commission of any of the aforesaid acts.

آپ سے قوی امید ہے کہ آپ اپنے ادارہ کے طلباء و طالبات کو درج بالا **Unfair Means** کے اسباب اور جہات سے متعلق محترم اساتذہ کرام کے ذریعے عمل طے کرنا جاری رکھیں گے۔ جس سے طلباء و طالبات اور والدین اور راہ جات "UMC" کی وجہ سے پیدا ہونے والے مسائل اور مشکلات سے بچ سکیں گے۔

آپ کا عمل تعاون قابل تحسین ہو گا۔


DR. HAFIZ FIDA HUSSAIN
(Controller of Examinations)

کاپی برائے اطلاع و ضروری کارروائی :-

- 1- لیڈ ایس برائے چیئر مین۔
 - 3- ڈائریکٹر آف ایجوکیشن کالج (ساجیوال ڈویژن، ساہیوال)۔
 - 5- ڈپٹی ڈائریکٹر کالج (ساجیوال، اودکاڑہ ڈپارٹمنٹ)۔
 - 6- چیف ایگزیکٹو آفیسر (اسٹریکٹ ایجوکیشن اتھارٹی) ضلع ساہیوال، اودکاڑہ ڈپارٹمنٹ۔
 - 7- ڈسٹرکٹ ایجوکیشن آفیسر (سیکنڈری) ضلع ساہیوال، اودکاڑہ ڈپارٹمنٹ۔
 - 8- RCO (Research & Coordination Officer) ہر ڈیپارٹمنٹ کے ایجوکیشن افسر کے نام ملے گا۔
 - 9- سٹیٹ ایس ایچ او اور ایس ایچ او کے نام ملے گا اور ان کے E-mail (Official Address) بھی ملے گا۔
 - 2- ہلڈ کونٹرولر امتحانات (مغربی ڈویژن)۔
 - 4- لیڈ ایس برائے کونٹرولر امتحانات انڈسٹریل اکنامکس ڈویژن۔
- (اس ایس ایچ او کے ساتھ کہ جملہ سربراہان ادارہ امتحانات کے ذریعے لیڈ ایس ایچ او کو مطلع کیا جائے گا)
- 10- ہلڈ ایجوکیشن ڈیپارٹمنٹ ہر ڈیپارٹمنٹ کے ایجوکیشن افسر کے نام ملے گا۔